

## Local Studies Tutorial Sheet 6 Ancestry Library

Ancestry.com provides the most genealogical information available on-line, with more than 4 billion names in over 4,000 collections including Census records, Birth, Marriage and Death records, Military Service records, Immigration and Naturalisation records, Court Land Probate records and Historical Newspapers.

### Getting to Ancestry:

Please note that Ancestry.com can only be accessed from inside a Logan Library from any catalogue PC – it cannot be accessed from home or work.

From the Logan Libraries home page ([www.logan.qld.gov.au/library](http://www.logan.qld.gov.au/library)) choose:  
Research It! → Database Resources → Family History → Ancestry.com (Library Edition)

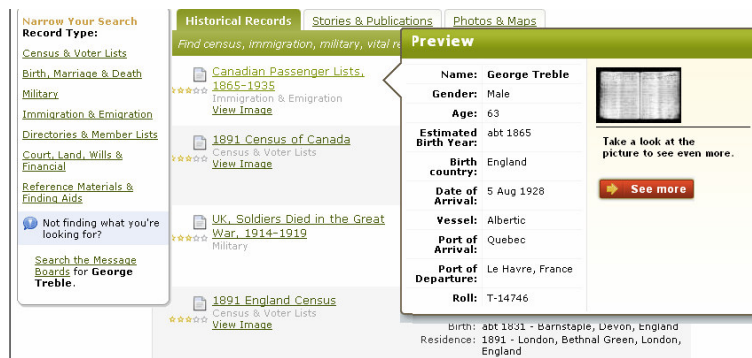
### Searching Ancestry (Basic Search):

- Enter the details of the person you are looking for in the appropriate boxes and press the “Search” button.



Ancestry will automatically search for variations in the spellings of the names you enter eg. Smith, Smithy, Smyth - unless you restrict your search by ticking the “Exact matches only” box.

- Your list of results should be ordered by the percentage it n preview of the record move your mouse over the title of the record. Or click on the title to access the record.

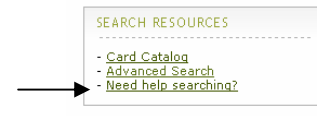


- When printing from Ancestry **ALWAYS** use the “print friendly” option or the Ancestry printer icon to ensure the printout will be readable.



### Searching Ancestry (Advanced Search):

- To search with more options, choose the [Advanced Search](#) link
- Similarly to the basic search fill in the details for the person you are searching for.
- You can choose to limit all results to “Exact matches only”, or pick and choose which details should be an exact match (eg. Exact match the country but not the year of birth)



**Advanced Search**

Advanced Search allows you to search all records on the site and allow selected fields to match your search criteria exactly.

Exact matches only [Search tips](#)

**VITALS** [Search](#)

Given Name   Exact Surname   Exact

**Birth**  
 Year  +/-   Exact Country   Exact

**Marriage**  
 Year  +/-   Exact Country   Exact

**Death**  
 Year  +/-   Exact Country   Exact

**Residences**  
  Exact  
[Add Another Residence](#)

**Keywords**  
  Exact

**RELATIVES**

Father Given   Exact Father Last   Exact

Mother Given   Exact Mother Last   Exact

Spouse Given   Exact Spouse Last   Exact

**ADVANCED SEARCH TIPS**

**'Exact matches only' checkbox**  
 Checking the "Exact matches only" box at the top of the search form checks all of the exact checkboxes on the form. When all of the exact checkboxes are checked, the search will only return results from records that contain information for all the fields where you entered information AND where the information in the record exactly matches what you entered.

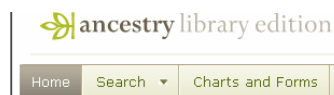
**'Exact' checkboxes**  
 When you uncheck the 'Exact matches only' box at the top of the search form, all of the 'Exact' checkboxes will be unchecked.

By checking the 'Exact' box by an individual field the search will require the result to include and match that item exactly. This will allow you to, for example, require a place to match exactly, but find variations of a last name.

### Searching Ancestry (Browsing Records):

A different way to limit your search is to browse for specific records from the location the person you are searching for was. Eg. Working on the Isle of Man in 1840's so you want to search the census records for that time and location.

- Click on the “Search” tab at the top of the page
- Scroll down the page to the Browse by location and select the country and the area you wish to browse



### Browse by location

#### 1. Select Region:

[United States](#) **UK & Ireland** [Europe](#) [Canada](#)  
[Australia](#)

#### 2. Select Country:

[Channel Islands](#) [Ireland](#) [Scotland](#)  
[England](#) [Isle of Man](#) [Wales](#)



#### Directories & Member Lists

- [New York City Directory, 1899](#)  
- [Early UK and U.S. Directories](#)  
- [more...](#)

#### Court, Land, Wills & Financial

- [Texas Land Title Abstracts](#)  
- [Middlesex, MA Probate Index](#)  
- [more...](#)

#### Dictionaries, Encyclopedias & Reference

- [Genealogical Library Master Index](#)  
- [more...](#)

#### Stories & Publications

##### Stories, Memories & Histories

- [A&P1](#)  
- [Slave Narratives](#)  
- [more...](#)

#### Newspapers & Periodicals

- [Virginia Genealogical Society Obitv](#)  
- [Railway Gazetteer Worldwide](#)  
- [more...](#)

#### Photos & Maps

- [Pictures](#)  
- [U.S. School Yearbooks](#)

- The database of all the records for that area will be listed and you need only click on the title of the records you wish to search

- Fill in the search criteria for your person and hit “Search”

For more **helpful tips** in search Ancestry you can click on either the “Search tips” or the “Need help searching?” links located on various screens.

OR

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